

Course Registration Form



Please send this form back to: Training Centre
Schneider Electric Singapore Pte Ltd
Fax: +65 6484 7800
Email: enquiry@sg.schneider-electric.com

Company Name

1. Full Name of Trainee Position

2. Full Name of Trainee Position

3. Full Name of Trainee Position

4. Full Name of Trainee Position

5. Full Name of Trainee Position

Contact Person Tel/ Mobile

Fax Email

Address

	1 st Registration	2 nd Registration	3 rd Registration
Training Code	<input type="text"/>	<input type="text"/>	<input type="text"/>
Date	<input type="text"/>	<input type="text"/>	<input type="text"/>
Price (S\$)	<input type="text"/>	<input type="text"/>	<input type="text"/>
		Total (S\$)	<input type="text"/>

General Conditions

1. Reservation

- Please complete this course reservation form and fax or e-mail it to Schneider Electric Singapore.
- Confirmation of enrollment will be sent to you 2 weeks prior to the training dates.

2. Cost & Terms of Payment

- The cost of the training course shown in the Training Schedule or Course Synopsis is applicable when the training is conducted at Schneider Electric Singapore Office.
- This cost includes training materials, certificate and refreshments.
- Please send payment in crossed cheque and made to "Schneider Electric Singapore Pte Ltd" 2 calendar weeks prior to class commencement.

3. Cancellation Policy

- For withdrawal, a 100% refund will be made for written notice given 2 calendar weeks before the course date. After which, no refund will be allowed.
- Replacement of participants is allowed if request is made before the course date.

4. Accommodation & Travel

- To be arranged by the participants. However, Schneider Electric can provide a list of recommended hotels.

Notes:

Signature:

Date:

Stamp:

Important Notes:

The course schedule is subject to change, please contact Schneider Electric Singapore Training Department to confirm the dates of your required course.